



COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS  
 OFFICE OF THE GOVERNOR  
 OFFICE OF PERSONNEL MANAGEMENT  
 P.O. Box 5153 CHR. SAIPAN, MP 96950 -5153  
 TEL. NOS.: (670) 234-6925 /6958/8036  
 Fax no.: (670) 234-1013

EXAMINATION ANNOUNCEMENT NO: 08-005

OPENING DATE: 04/02/08

CLOSING DATE: CONTINUOUS

**REANNOUNCEMENT**

This examination is for the purpose of developing an Open Competitive and Promotional Eligible list. It is the policy of the Commonwealth of the Northern Mariana Islands that the personnel system will be applied and administered according to the principle of equal opportunity for all citizens and nationals as defined by the Northern Marianas Commonwealth Constitution regardless of age, race, sex, religion, political affiliation or belief, marital status, disability or place of origin.

**POSITION AND SALARY:** Environmental Engineer

PL-UNGRADED

\$40,000.00 - \$45,000.00 P/A

The salary given will be determined by the qualification of the appointee.

**LOCATION:** Office of the Governor, Saipan  
 Division of Environmental Quality

**DUTIES:**

Provides technical assistance for the conduct of all Appropriate Inquiry as defined by the 2002 Brownfield Amendments to CERCLA and the final EPA rule. Provide technical assistance to DEQ staff, other government agencies, and the private sector on the requirements of the standard and the conduct of ASTM Phase I and II Environmental Site Assessments. Conduct inspections, assessments, sampling investigations and audits of facilities, both public and private, for the purpose of determining compliance with environmental regulations and to determine the existence of releases to the environment. Incumbent provides technical and engineering service to support enforcement activities. Assessments may include Preliminary Assessments, Site Investigations, Remedial Investigations, Feasibility Studies, and Brownfields Environmental Site Assessments, including All Appropriate Inquiry. Conduct critical reviews of technical documents for technical completeness and accuracy. Prepare written comments on assigned projects. From a technical standpoint, prepares, reviews and comments on draft guidance, policy, regulations, and other reports and documents as assigned. Assist in the development of technical and regulatory criteria for assigned program areas, including site remediation and Brownfields. Duties may also include other program areas such as air, water, hazardous waste, solid waste, aboveground storage tanks, and pesticides, as assigned. Oversee the implementation of site investigation and cleanup activities on assigned projects. Identify deviations from the approved plans including sampling and analysis plans, quality assurance project plans and cleanup plans. Prepares draft regulations for new programs and amendments/modifications to existing regulations. Provide technical and engineering support to the branches in reviewing permit application for facilities. This includes both new permit applications and renewal of existing applications. Develops materials and conducts outreach and training events for the purpose of assisting the regulated community with complying with the regulations. This includes both new and existing regulations. Prepare proposals, including grant proposals, for funding projects. Manages grants for assigned projects. Prepare contract documents such as requests for proposals, to obtain assistance and expertise to augment in-house capabilities. Manage contracts for assigned projects. Represent the DEQ at meetings with local, State, Federal personnel, business and industry when requested by management. Coordinate programs and activities with other government agencies as necessary for assigned projects. Collects and analyzes data to determine compliance with regulations or permit conditions. Determine if additional activities are necessary to achieve cleanup goals. Prepares written progress reports on a monthly basis on assigned projects to be incorporated into the DEQ quarterly report to EPA. Develops and conducts trainings and briefings for in-house DEQ staff and other government staff, as assigned. Performs other related duties as assigned.

**QUALIFICATION REQUIREMENTS:**

Bachelor's Degree in Engineering. Preferably with Environmental Engineering experience. Copy of degree/official transcript and police clearance must be attached to the application.

**CONDITIONAL REQUIREMENTS:**

This position is "**EXEMPT**"; Is not eligible to receive overtime payment for overtime hours performed pursuant to Part IV.B16 of the Personnel Service System Rules and Regulation (PSSR/R), Part I.7C of the Excepted Service Regulation (ESR) and the Fair Labor Standards Act (FLSA).

**NOTE: Education and training claimed under item 25(A) through (F) of the Application for Employment must be substantiated by an official school transcript, diploma or certificate. FAILURE TO PROVIDE THE REQUIRED DOCUMENTS WILL RESULT IN AUTOMATIC DISQUALIFICATION.**

**INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:**

Office of Personnel Management  
J.M. Building, Garapan  
Saipan, MP 96950

Office of Personnel Management  
Songsong Village  
Rota, MP 96940

Office of Personnel Management  
San Jose Village  
Tinian, MP 96952